

California Hall Office Renovation
Project No. 12334A

ARCHITECTURAL SERVICES

The Berkeley campus of the University of California invites architects to submit written statements of qualifications to provide programming and schematic design services for the above project.

California Hall is located in the center of the Berkeley campus. It was designed by John Galen Howard and construction was completed in 1906. It has since undergone significant alterations; a major interior renovation was completed in 1968 and a seismic upgrade was done in 1990. It houses the major administrative functions and personnel of the campus.

The annex of the East Asian library currently occupies the basement of California Hall. Once the annex moves to the new East Asian library building, the basement will be renovated to serve as office space to relieve some of the space pressure on the building. This basement renovation will free up office space on the first floor to be renovated to better serve its current occupants as well as provide new office space for the Vice Chancellor of Equity and Inclusion. The extent of the necessary renovations triggers a number of code related upgrades which must be performed on the building as part of the project, including providing a new accessible entry into the building.

The scope of the project will include programming and schematic design for the office renovations and new entry. It will also include the assessment of the existing conditions and necessary upgrades of the building, systems and site to meet the renewal goals stated above. The project is to include an Opinion of Probable Cost for the renovation with escalations based on schedule and phasing scenarios.

The schematic design phase is to commence immediately upon the execution of the contract, and be completed by the end of October, 2008.

Statements should be in the form of a brief letter outlining specific, comparable experience, including scope, size and value of work; a one page statement describing the firm's approach to this project; and contact information and resumes of key staff members who will be committed to the project on a day to day basis. Of special importance is the firm's ability to start work immediately. Please submit five copies of the submittals.

The University is seeking only architects at this time. Sub consultants will be selected later in collaboration with the selected architect. The firm selected may continue as the architect for the renovation project. However, the award and scheduling of subsequent phases will depend on project funding.

The University of California has adopted a *Policy on Sustainable Practices* which can be

viewed at http://www.ucop.edu/facil/sustain/documents/policy_sustain_prac.pdf. The campus also implements projects in accordance with the Secretary of Interior's Standards for Rehabilitation of Historic Buildings. The selected firm must demonstrate a commitment to these sustainability and preservation goals. The successful firm will be required to sign the University's Executive Design Professional Agreement, which is posted for review at <http://www.cp.berkeley.edu/ContractsAgreemnts.html#agreements>

Letters must be received at the address below no later than **12:00 noon, Monday, March 24, 2008**. After review, firms may be asked to provide more detailed information and may be invited for an interview. A shortlist of 3-4 firms will be interviewed by a selection committee (see schedule below). Questions should be addressed to Sally McGarrahan at smcgarrahan@cp.berkeley.edu.

SUBMITTAL SCHEDULE

Submittals Due (five copies)	March 24, 2008 by Noon
Short List Notification	March 27, 2008
Project Site Tour for Shortlisted Firms	April 4, 2008
Selected Candidate Interviews	April 30, 2008

The above schedule is preliminary and is subject to change.

Please address submittals to:

Sally McGarrahan, Project Manager
Capital Projects
University of California, Berkeley
1936 University Ave., 2nd Floor
Berkeley CA 94704-7027
Hours of Business: Monday through Friday, 8:00 a.m. to 5:00 p.m.

The University of California is an Equal Opportunity Employer. Every effort will be made to ensure that all persons, regardless of race, religion, sex, color, and national origin have equal access to contracts and other business opportunities with the University. Each candidate firm will be required to show evidence of its equal employment opportunity policy.