

## REQUEST FOR QUALIFICATIONS

### Regatta Collections Study Project 12335B

The University is seeking one or several architecture firms to provide design coordination, programming service and development of contract documents to design the Regatta Museum Collections Facility, Property Management Storage and other facilities at the existing University owned warehouse at 3200 Regatta Blvd, Richmond, California. The total program construction value is estimated at \$12,000,000.00 and the schedule of construction is by the end of December 2009.

The program consists of the following: 1) a museum collection facility totaling 46,000 sf with common spaces of restrooms, conference room, loading, staging and security areas, and site utility upgrades to support the facility. The construction budget is at \$8,000,000 to 9,000,000; 2) a dry storage area total of 58,000 sf with offices, storage and re-sale space for property management. The construction budget is at \$3,000,000 to \$4,000,000. Other programs may be included. The main goal of the project is to support the relocation of storage in the Marchant Building at 6701 San Pablo Ave, Berkeley into the Regatta warehouse by April 2010.

The conceptual study of the program is complete. Two reports are available for review: Regatta Museum Collections Renovation Study, dated 8/15/08, and Regatta Building Relocation Report, dated July 2008. Referencing the selected schemes, the successful firm or firms will be required to start with the existing facility and storage survey and finalize the scope to develop either Schematic Design (Bridging Document) or 100% design Construction Documents. The actual scope of service for contract documents will be dependent on the University's selection of a construction contracting mechanism. Candidate firms should demonstrate experience and capabilities in preparing contract documents for a range of project delivery methods, including but not limited to design-build/bridging and design-bid-build project delivery.

This project will comply with the *University of California Policy on Sustainable Practices*. As required by this policy, the project will adopt the principles of energy efficiency and sustainability to the fullest extent possible, consistent with budgetary constraints and regulatory and programmatic requirements. The project should strive for LEED Certified Level and participation in PG&E Savings By Design.

The successful firm will be required to execute (1) the University's Professional Services Agreement for services rendered prior to the beginning of the Schematics phase, and (2) its Executive Design Professional Agreement for services thereafter. Both are posted for review at <http://www.cp.berkeley.edu/ContractsAgreemnts.html>.

## RESPONSE FORMAT

All firms responding to the request for qualifications must submit:

1. A Business Information Form (BIF) to Capital Projects. The form is available on the Capital Projects Web Site at:  
<http://www.cp.berkeley.edu/ConsultDesigner.html>
  
2. A Statement of Qualifications which shall at a minimum, include:
  - General information about your firm (history, background)
  - Firm and staff experience in the programming and design of warehouse conversion, tenant improvement and museum/storage facilities.
  - Specific experience in related project work. Identify projects, construction costs, duration and timeframe of the work, clients, project highlights and creative design solutions.
  - Describe cost and quality control techniques employed by the firm, as they relate to cost and schedule constraints and different delivery methods.
  - Proposed project team members, their role in the subject project, their experience in this project type and their resumes.
  - We request that the responses have soft bound covers and that they are limited to ten pages plus resumes and appendix.
  - Please provide five copies of your qualifications package.
  
3. The Submittal Format as followed:
  - Cover letter
  - Relevant qualifications
  - Relevant experience
  - Project team summary
  - References
  - Appendix:
    - UC Statement of Qualifications
    - Firm brochure, history, background, etc.

#### RESPONSE SUBMITTAL SCHEDULE

All Statement of Qualifications for the subject project must be received at Capital Projects at the address below not later than 4:30 PM, on Friday, November 7th, 2008.

Capital Projects  
1936 University Ave, 2<sup>nd</sup> Floor  
Berkeley, CA 94704-7027  
Attn: Gwojen Fung

All responses must reference: Regatta Collections Study, Project 12335B.

#### CONSULTANTS:

The university is selecting only the Executive Architect at this time. Sub-consultants will be selected later in collaboration with the selected architectural firm.

## SELECTION PROCESS

A selection committee will be appointed to review the Statements of Qualifications and select firms for interviews. It is anticipated that the initial review will require about one week, and we expect to select no more than three firms for interviews. After the interviews, we expect to select the successful firm/firms within one week and start the program verification and design immediately.

The University of California is an Equal Opportunity Employer. Every effort will be made to ensure that all persons, regardless of race, religion, sex, color, and national origin have equal access to contracts and other business opportunities with the University.