

MILESTONES - PROJECT APPROVAL PROCESS

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Phase	Items Required for Campus Review	Campus Reviews	Environmental Review Actions	Budget & Funding Actions	UCOP Coordination	Items Required to Go Forward
1 Concept Review	Abstract (sponsor) Policy + technical review (PEP)	ECPC * * recommends approval to Chancellor		Identify likely source(s) of funds		Chancellor approval Funds for phase 2
2 Feasibility Analysis	Options analysis (PEP) Technical studies as reqd (consultant) Preferred option (PEP + sponsor)	DRC SACI CAPRA ECPC *	Complete Env Impact Classification (PEP) Begin Environmental Initial Study (PEP)	Assess funding sources in context of capital program		Chancellor approval Funds for phase 3
3 Program Development	Program concept (consultant) Concept design (consultant) Cost range/schedule (consultant) Program Committee Review	DRC SACI CAPRA ECPC *	Determine environmental strategy (PEP) Begin environmental review - must be completed prior to start of phase 6 (PEP + consultant)	Prepare financing plan for Regents or UCOP budget approval Regents or UCOP budget approval required before starting phase 4	Prepare PPG (SMCP) Consult with UCOP-OGC on environmental strategy (PEP)	Chancellor approval Funds for phase 4 Regents budget approval if project over \$10M UCOP budget approval if project \$5M -10M
4 Schematic Design	Program concept (consultant) Concept design (consultant) Cost range/schedule (consultant) Program Committee Review	DRC SRC CRAB Fire Marshal ECPC *		Fundraising if gift funds required	UCOP design preview (major projects may require Regents design preview)	Chancellor approval Identify 85% of funds required for project before starting phase 5 Funds for phase 5
5 Design Development	Design dev drawings (consultant) Cost estimate (consultant) Program Committee Review	If change to project: DRC SACI ECPC * Ongoing review: SRC CRAB Fire Marshal	If EIR required: - Public hearings - Public review of draft EIR - Respond to public comment on EIR (PEP + consultant)	Fundraising if gift funds required	UCOP-OGC review of environmental documents	Chancellor approval if changes in scope, budget, design Regents environmental and design approval if project over \$10 M UCOP environmental and design approval if project \$5 M - \$10 M
6 Working Drawings (Construction Documents-CDs)	Working drawings and specifications	If change to project: DRC SACI ECPC * Ongoing review: SRC CRAB Fire Marshal		Fundraising if gift funds required		Chancellor approval if changes in scope, budget, design
7 Bid & Award						100% of funds in place before construction contract award
8 Construction			Monitor environmental mitigations			