

University of California, Berkeley

Project 12341A

Campbell Hall Surge:

Astronomy & Radio Astronomy Relocation from Campbell Hall to Hearst Field Annex

Contract Duration                      July 2010 – December 2010

## ARCHITECTURAL SERVICES

The Berkeley campus of the University of California requests that architects submit written statements of qualifications for providing architectural services for the above proposed project:

The project consists of remodel of approximately 18,000 square feet in Buildings B, C and D of Hearst Field Annex on the Berkeley campus. The project will include reconfiguring existing private offices, conference rooms, classrooms/teaching labs, shops and support spaces. The Hearst Field Annex, consisting of four pre-fabricated metal structures and constructed in the mid 1990s, is located on the southern edge of the campus fronting on Bancroft Avenue. This project includes programming the space needs of the tenant, preparation of design and construction documents, support services during the bid process and administrative services during the construction phase. Post construction services will include coordinating as-built drawings and production of as-built drawings in hard copy and electronic format for the owner. A review of existing concept and preliminary designs executed previously will be required. The project programming will commence once the architect selection process is completed and funding for the design work is in place. Construction documents must be completed by late March 2010. The anticipated construction cost for the entire project is approximately \$2 million.

Firms must have undertaken the programming and design phases of at least one project of similar size on the Berkeley campus during the last five years. They also must be familiar with the conditions, restrictions and logistics inherent for projects on this constricted campus.

The successful firm will be required to sign the University's Professional Services Agreement, which is available for review at <http://www.cp.berkeley.edu/CP/ContractAdmin/SampleDocs/Agreements/PSA.pdf>.

The statements should be in the form of a brief letter, outlining specific, comparable project experience, including the scope, size and value of that work, including contact information, identification of key staff that will be committed to the project on a day-to-day basis, and the firm's size and capability to start immediately and meet the established schedule. Sub-consultants need not be identified at this time.

Letters must be received at the address below no later than 2:00 PM on Friday,

November 20, 2009. After review, firms may be asked to provide more detailed information or may be invited for an interview. Please address submittals to:

Darril dela Torre  
Project Manager, Capital Projects  
University of California, Berkeley  
1936 University Avenue, 2<sup>nd</sup> Floor  
Berkeley, CA 94704-7027

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