

## **ARCHITECTURAL SERVICES**

The Berkeley campus of the University of California requests that architects submit written statements of qualifications for providing architectural services for the following proposed project:

**Office of Undergraduate Advising and Undergraduate Interdisciplinary Studies**  
Project No. 17721A

This project consists of a remodel of approximately 18,000 square feet in Buildings B, C and D of Hearst Field Annex on the Berkeley campus. The project will include the addition of private offices and conference rooms, classrooms and support facilities. Hearst Field Annex, consisting of four pre-fabricated metal structures and constructed in the mid 1990s, is located on the southern edge of the campus fronting on Bancroft Avenue. This project includes the preparation of design and construction documents, support during the bidding process and construction administration services during the construction phase. A review of existing concept and preliminary designs executed previously will be required. The project design work will commence once the architect selection process is completed and funding for the design work is in place. Construction documents must be completed by early May 2009 to achieve construction and move-in by mid September 2009. The anticipated construction cost for the entire project is approximately \$2.5 million.

The successful firm will be required to sign the University's Executive Design Professional Agreement (EDPA), which is available for review at [http://www.cp.berkeley.edu/EDPA\\_verB\\_TblCtts\\_rev2003\\_01.pdf](http://www.cp.berkeley.edu/EDPA_verB_TblCtts_rev2003_01.pdf). Any significant pre-schematic services will be authorized through the University's Professional Services Agreement, which is available for review at <http://www.cp.berkeley.edu/PSA.pdf>.

The Statements should be in the form of a brief letter, outlining specific, comparable project experience, including the scope, size and value of that work, including contact information, identification of key staff that will be committed to the project on a day-to-day basis, and the firm's size and capability to start immediately and meet the aggressive schedule. Sub-consultants need not as yet be identified.

Letters must be received at the address below no later than 2:00 pm on Monday, January 5, 2009. After review, firms may be asked to provide more detailed information or may be invited for an interview. Please address submittals to:

Darril dela Torre  
Project Manager, Capital Projects  
University of California, Berkeley  
1936 University Avenue, 2<sup>nd</sup> Floor  
Berkeley, CA 94704-7027

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